

## **WARNING AND NOTICE: CORONAVIRUS PRECAUTIONS**

**PROVIDE TO ALL EMPLOYEES, POST IN VISIBLE PLACES THROUGHOUT THE WORKPLACE, AND PROVIDE TO VISITORS AND HAULERS**

**1. Clean your hands often.**

Routinely wash your hands often with soap and water for at least 20 seconds, especially after you have been in a public place or after blowing your nose, coughing, or sneezing. If soap and water are not available, use a hand sanitizer that contains at least 60% alcohol. Cover all surfaces of your hands with the sanitizer and rub them together until they feel dry. Avoid touching your eyes, nose, and mouth with unwashed hands.

**2. Avoid close contact.**

Do not travel to town or gatherings, unless absolutely necessary. When possible, put distance between yourself and other people - 6 feet is recommended. Do not shake hands. Avoid close contact with people who are sick. This is especially important for people who are at higher risk of getting sick, namely, older adults or people who have serious medical conditions like heart disease, diabetes, or lung disease. Stay at home if you are sick, except to get medical care.

**3. Cover coughs and sneezes.**

Cover your mouth and nose with a tissue or handkerchief when you cough or sneeze or use the inside of your elbow. Throw used tissues in the trash and regularly wash your handkerchief. Immediately wash or sanitize your hands.

**4. Wear face masks and gloves.**

If available, businesses should provide face masks and disposable gloves for employees and visitors. Employees should wear them when they are close to other people (sharing a room or vehicle), before entering a healthcare provider's office or other businesses, and when interacting with visitors. If provided to a visitor, retrieve the mask and gloves before they leave the business and immediately discard it in a trash can with a lid. Wear a mask and gloves when further disposing of this trash. Do not reuse masks or gloves.

**5. Clean and disinfect.**

Clean and disinfect frequently touched surfaces daily. This includes tables, doorknobs, light switches, countertops, handles, desks, keys, phones, keyboards, toilets, faucets, and sinks. Most common household disinfectants will work. Otherwise, use a diluted bleach or alcohol solution. If surfaces are dirty, clean them first with detergent or soap and water prior to disinfection.

**6. FOR VISTORS AND HAULERS:**

- Must wash hands immediately upon exiting vehicle.
- Must wear mask and disposable gloves and remove prior to leaving.
- Must disinfect all surfaces touched while loading or unloading.
- Must wash hands immediately prior to re-entering vehicle.